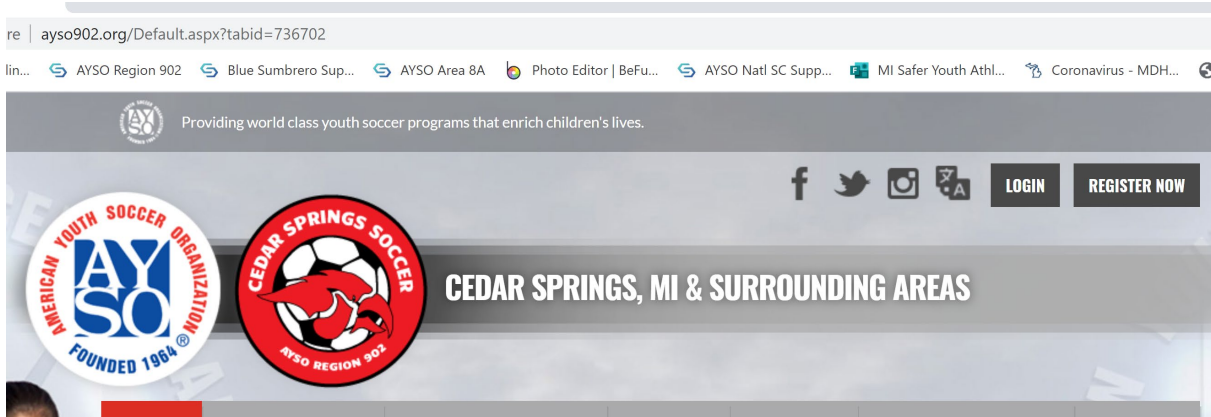


Create a Volunteer Account

1. Navigate to the Cedar Springs AYSO website at www.ayso902.org. To create a new account, click the “REGISTER NOW” button.



2. Enter the Volunteer’s email address, preferred Username, and a Password. Once finished entering the required information, click the “Create Account” button.

A screenshot of the Sports Connect account creation form. At the top, the Sports Connect logo is displayed. Below the logo, there are four input fields: 'Email Address', 'Create Username', 'Password', and 'Confirm Password'. Each field has a horizontal line for text entry. To the right of the 'Password' and 'Confirm Password' fields, there are eye icons to toggle password visibility. Below the input fields is a large blue button with the text 'Create Account'. At the bottom of the form, there is a link that says 'Already have an account? Login here!'. Below the link, there is a small disclaimer: 'By clicking Create Account you agree to the Sports Connect Terms of Service, Privacy Policy, License Agreement and Children's Privacy Policy.'

3. To register as a Volunteer Referee, click the box titled "Register Myself".

What would you like to do today?
Welcome! Thanks for creating an account for Region 902! Get started by selecting an option below.



Register My Players
Select this option if you are a parent/guardian registering your kids.



Register Myself
Select this option to register yourself as Team Staff / Volunteer, form your own team and invite players, or register yourself as a player or member for organizations offering adult registration.

4. On the next screen, to register as a Volunteer Referee, click the "Volunteer or Team Staff" box.

Which best describes you?
You can sign up as a volunteer or team staff, or you can register yourself as a player.



Volunteer or Team Staff
Select this option to sign yourself up as a volunteer or for a team staff position.




Player
Select this option to register yourself as a player.

5. Input the required information for the Account Holder. When done, click the "Continue" button.

Okay, let's get to know you first.
We need to collect a few pieces of information from you, the account holder.

Account Holder Information



Upload Profile Picture

First Name * _____ Last Name * _____

Relationship to Player * _____

Username
testreferee902

6. Under Programs, navigate to the line for "MY2021 Volunteers - Referee" and click the "View Divisions" button.


Looking to get involved? Here are some opportunities.
Select a program below to view and select any division with available opportunities.

Programs

1	 MY2021 Volunteers - Referee	View Divisions
---	---	--------------------------------

7. For the division, select "Volunteer - Referee". Click the "View Selected Opportunities" button at the bottom of the page.

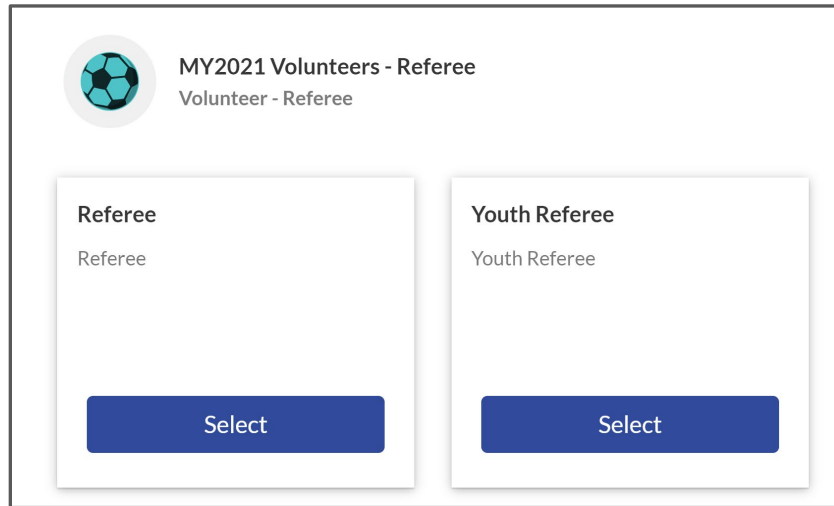
Programs

1	 MY2021 Volunteers - Referee	Hide Divisions
---	---	--------------------------------

Select Divisions:

Volunteer - Referee

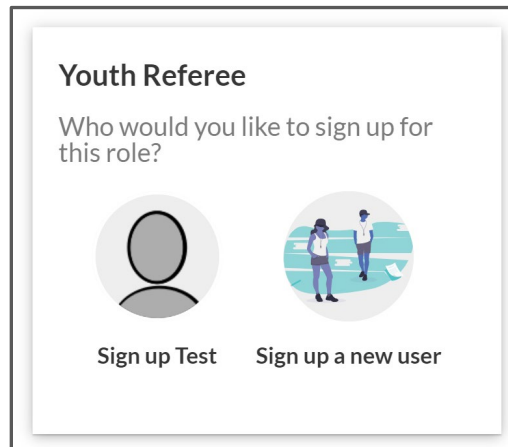
8. For Referees, there should be two options: Referee or Youth Referee. If the volunteer is under 18, Youth Referee should be selected. If the volunteer is 18+, Referee should be selected. To select a role, click the "Select" button in the role's box. After clicking Select, you need to pick who to register for the role. If there is only one user on the account, you should select the option to "Sign up Test" (or whatever the account holder's name is). To move on to the next page, click the "Continue" button at the bottom of the page.



MY2021 Volunteers - Referee
Volunteer - Referee

Referee
Referee
Select

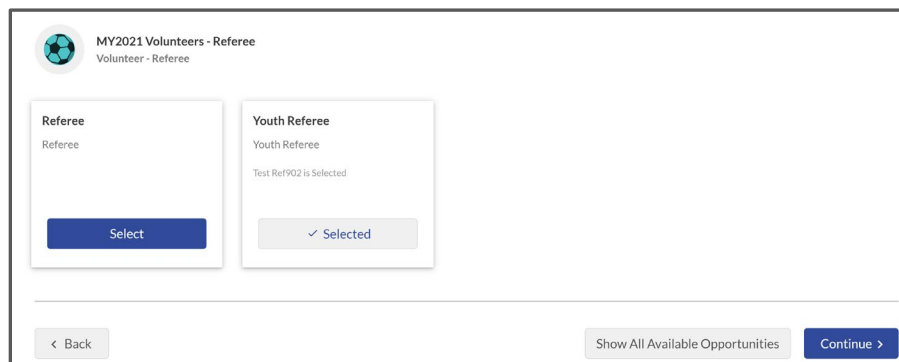
Youth Referee
Youth Referee
Select



Youth Referee

Who would you like to sign up for this role?

Sign up Test Sign up a new user



MY2021 Volunteers - Referee
Volunteer - Referee

Referee
Referee
Select

Youth Referee
Youth Referee
Test Ref902 is Selected
✓ Selected

< Back Show All Available Opportunities Continue >

9. On the next screen, fill in all of the required registration information and click the boxes labeled "View/Accept" to read the necessary waivers and electronically sign them. Once all of the information is entered and the waivers have been accepted and e-signed, click the "Save" button at the bottom.

10. Once you have completed the process, you should see a screen like the below:

The screenshot shows a user profile for 'Test Ref902 - Youth Referee'. At the top, there is a navigation bar with 'MY2021 Volunteers - Referee' and 'Volunteer - Referee'. Below this are 'Details' and 'Delete' buttons. The main content area is titled 'Region 902 Area 8A' and contains a table of certifications. All certifications are marked as non-compliant with yellow warning triangles. A 'Renew & Update' button is located at the bottom of the table.

<input type="checkbox"/> Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status	None	None	⚠
<input type="checkbox"/> Concussion Awareness	None	None	⚠
<input type="checkbox"/> Sudden Cardiac Arrest	None	None	⚠
<input type="checkbox"/> AYSOs Safe Haven	None	None	⚠
<input type="checkbox"/> Coaching License	None	None	⚠

Now the Volunteer needs to complete the required training.